



In these uncertain times, I want to assure you that Paul Kowalski Builders is taking measures to prevent the spread of COVID-19 wherever possible.

Here are some of the steps our company is taking:

OFFICE AND DESIGN CENTER STAFF

Wiping down work and contact surfaces at the end of each day with disinfecting wipes

No hand shaking and maintaining safe distance

Briefing staff and subcontractors on how the virus spreads, best ways to prevent it, and how to self-monitor

Practicing good hygiene, focused on avoiding close contact and washing hands

Working remotely and away from clients' homes whenever possible

Limiting non-essential staff on job sites

Holding meetings over the phone or via Zoom or Google Hangouts video call

SALES STAFF

We will call in advance of a scheduled in-person meeting. We will see if a remote sales call utilizing Facetime, Zoom, or Google Hangouts is a possibility.

Prior to the meeting we will ask some questions to gauge the safety for our staff and your family.

Sorry, but no handshakes, a nice wave will have to do!

Maintain a 6' distance during meetings

PRODUCTION STAFF

Provide disposable latex gloves and require that our project managers and trade partners wear them when working in the home

Wipe down all contact surfaces with the CDC recommended bleach/water solution at the end of each workday

Create plastic barriers where and whenever possible

Avoid common entrances when going inside is necessary, and disinfecting doorknobs/banisters etc.

I will be in close communication with all current clients during this time, making sure they are comfortable with us completing necessary work and making adjustments for clients who have special concerns.

All of us take health and safety very seriously. Please don't hesitate to contact me if you have any questions or concerns.

Sincerely,

Paul Kowalski

Paul Kowalski Builders, LLC